

New Single Match Requirement

Thursday 9:00 – 10:30 a.m.

Session Objectives

- Increase understanding and learn about the impact regarding the new single match requirement.
- Participants will use their budgets and get ideas on how they can modify their budgets and what impacts it may have.

Managing The Budget Process

- What is a Budget?
 - A financial blueprint projecting expenditures for the grant award period, e.g. six months; one year; three years; etc.

Uses:

- Management oversight
- Fundraising
- Accountability
- Forecasting



Grant Specific Functions of an AmeriCorps Budget

- Becomes part of the grantee's contractual obligation
- Serves as a blueprint for the activities supported under the grant
- Helps ensure conformance to provisions and regulatory restrictions
- Used to monitor and measure progress towards meeting matching requirements
- Used to monitor and compare to budget to actual expenses

Match Requirements

- As part of the Corporation's 2008 appropriations, Congress changed the requirements for matching AmeriCorps grants.
- In general, the new requirements will apply to the grants that were submitted in January of 2008. In most cases, programs funded in 2007 or earlier (and which do not receive 2008 funding) must continue to meet the 15% and 33% match requirements.

AmeriCorps Funding Year	1, 2, 3	4	5	6	7	8	9	10+
Grantee Share Requirements	24%	26%	30%	34%	38%	42%	46%	50%

AmeriCorps Budget Structure

Section I: Program Operating Costs

- Personnel
- Personnel Fringe Benefits
- Staff Travel
- Member Travel
- Equipment
- Supplies
- Member Training
- Evaluation
- Other

AmeriCorps Budget Structure

Section II: Member Costs

- Living Allowance
- Member Support Costs
 - FICA
 - Worker's Compensation
 - Health Care

AmeriCorps Budget Structure

Section III: Indirect or Administrative Costs

- Two methods to recover administrative costs:
 - Organization has an approved federally negotiated indirect cost rate
 - Requires approval from Federal Government
 - Grantee share is limited to 5% of Corporation's share of actual expenses and the difference is allowable as match
- Organization uses fixed five percent rule
 - Requires approval by Corporation
 - Grantee match for administrative funds may not exceed 10% of all direct expenditures

What are Budget Controls?

- Reviews of budget to actual expenses regularly to avoid cost overruns
- Identification of expenditures that many not be budgeted to ensure they can be claimed
- Identification of expenditures that may need approval before being claimed

Rethinking the AC Budget

- The simple change to a single match requirement significantly changed the rules of the budget.
- There is no longer a 15% Cash Match for Section II (Member Costs).
- Programs source of grantee share is the primary driving force of where Federal funds should be allocated

Review of Program Budgets

- Review your budget
- Discuss where grantee share comes from
- Determine if it is beneficial to program to reallocate federal and grantee share.

Group Sharing

- Groups will have an opportunity to ask questions and share information

Taking it Home!



1. Have a clear understanding of the budget process and allowability of costs to include in the budget.
2. Be sure your budget supports your program design.
3. Review your circumstances to determine if you want to make changes.