

Two plan options
Easy to offer
Streamlined administration

Aetna Affordable Health Choices®

Limited benefits insurance plan*

SRC, an Aetna company, has been providing health care benefits to AmeriCorps since Program Year 1993-1994, helping to lead the way to healthier lives for AmeriCorps and Promise Fellow Members. Living healthier lives allows AmeriCorps to "Get Things Done" for a lifelong commitment to public service.

The two medical plan options offering from SRC provides programs a valuable tool for improving recruitment, retention and member satisfaction. SRC's flexible enrollment, billing and administrative procedures makes offering the plans easy and simple.

How to get started:

- **Review the two AmeriCorps plans** offered and decide which plan option best fits the needs of your program and members
- **Complete the Program Data Form** that will provide SRC the necessary information required to set up your program in our systems. Please fax completed Program Data Form to **803-333-1902**
- **Complete the roster form to enroll all eligible members** and fax to the number indicated on the Roster
- If a member elects not to enroll due to having other coverage, please have them sign the waiver form and maintain it in your file. If a member is receiving Medicare or Medicaid, they

are to enroll, as we will pay primary. If a member has questions about their benefits, please direct them to their case worker for clarification.

- When SRC receives the Program Data and Roster Forms, you will be assigned a six digit program number that will identify your program and members. Please use the six digit number on all forms, correspondence and communications.
- SRC will send an Administrative Guide to the program for use as a reference. SRC will also send you member kits that you will provide to each enrolled member.
- Tell members to use the temporary paper ID card that is provided in the member kit until they receive the plastic ID card. The ID card will be mailed directly to the member's home address and should arrive approximately four to six weeks from enrollment entry.
- **COBRA and HIPAA** administration services are handled by SRC's in-house staff.
- Coverage available for members only.

For Programs with questions, please call 1-803-333-1137
Mon-Fri 8:30 a.m. to 5:30 p.m. EST

For Members with questions, please call 1-800-788-6557
Mon-Fri 8:00 a.m. to 8:00 p.m. EST

For Customer Service and for Claims Inquiries Mon- Fri 8:30 a.m. to 4:00 p.m. EST*



* In all states except NY, this plan is filed as a major medical plan that contains an annual benefit maximum and a number of additional coverage limitations and exclusions.

Insurance plans are underwritten by Aetna Life Insurance Company (Aetna).

Plans are administered by Strategic Resource Company (SRC).

This material is for information only. Health insurance plans contain exclusions and limitations. Information is believed to be accurate as of the production date; however, it is subject to change. Policy forms issued in OK include: GR-9/GR-9N and/or GR-29/GR-29N.