

## DRAFT ANNOUNCEMENT OF FEDERAL FUNDING OPPORTUNITY OVERVIEW

**Federal Agency Name:** Corporation for National and Community Service  
**Program Name:** Senior Corps: RSVP  
**Funding Opportunity Title:** 2013 RSVP Competition  
**Announcement Type:** Initial Draft Notice of Funding Opportunity  
**Catalog of Federal Domestic Assistance (CFDA) Number(s):** 94.002

*The Corporation for National and Community Service (CNCS) is releasing the 2013 RSVP Competition Draft Notice of Federal Funding Opportunity (Draft Notice) as a draft on August 2, 2012. CNCS's intent by offering this Draft Notice on this date is to provide all potential applicants with additional time to become familiar with the requirements and characteristics of the RSVP Competition. We recommend potential applicants use this additional time to begin outlining and developing their grant applications. CNCS will also be holding Technical Assistance Calls during this time. It is emphasized that because this is a draft document, it is possible that the final Notice could contain certain requirements that are not currently contained in this Draft Notice. We anticipate that the final Notice, the final Application Instructions and eGrants will be open for submission of applications on or about September 1, 2012. The deadline for submitting applications is Thursday, October 11, 2012.*

**APPLICATION DUE:** Applications are due **Thursday, October 11, 2012** at 5:00 p.m. Eastern Time. Successful applicants will be notified in March 2013.

**NOTICE OF INTENT DUE:** If you intend to apply, submit a Notice of Intent to Apply via email to: [2013RSVPIntent@cns.gov](mailto:2013RSVPIntent@cns.gov) by **September 10, 2012** stating your intent to apply.

The mission of the Corporation for National and Community Service (CNCS) is to improve lives, strengthen communities, and foster civic participation through service and volunteering. For more than fifteen years, CNCS—through its Senior Corps, AmeriCorps, Social Innovation Fund, and other programs and activities—has helped to engage millions of citizens in meeting community and national challenges through service and volunteer action.

In 2009, Congress passed the Edward M. Kennedy Serve America Act (SAA), the most sweeping expansion of national service in a generation. This landmark law not only expands service opportunities, but also focuses national service on key outcomes; builds the capacity of individuals, nonprofits, and communities to succeed; and encourages innovative approaches to solving problems.

In alignment with the SAA and the CNCS Strategic Plan, this Senior Corps RSVP *Draft Notice* will focus grant making for fiscal year 2013 in the six Focus Areas identified by SAA:

- Education
- Healthy Futures
- Veterans and Military Families
- Environmental Stewardship
- Economic Opportunity
- Disaster Services

In order to carry out the intent of Congress and to maximize the impact of the investment in national service, CNCS seeks to fund programs that can demonstrate community impact and solve community problems through National Performance Measures in the Focus Areas listed above. Please see the full text of this *Draft Notice* for additional funding priorities.

**In this competition CNCS intends to fund RSVP projects that support volunteers 55 years and older serving in a diverse range of activities that meet specific local and community needs and respond to National Performance Measures.**

RSVP projects awarded under this *Draft Notice* must:

- Serve all the counties in the geographic service area associated with the funding opportunity listed in Appendix A Part 1 or Part 2;
- Support at least 80% of the number of volunteers listed in Appendix A;
- Minimize, to the extent possible, disruptions to the current volunteers associated with any incumbent project. Please see Appendix C for more information; and
- Meet the National Performance Measure requirements and other criteria established in this *Draft Notice*.

In accordance with the Obama administration’s emphasis on open government, CNCS has moved toward greater transparency in grantmaking. This *Draft Notice* includes a description of the application review and selection process in Section V. In addition, the following information pertaining to this competition for applications will be published on the CNCS website at <http://nationalservice.gov/about/open/grants.asp>, within a period not to exceed 90 business days after all grants are awarded:

- Blank external review form.
- List of and executive summaries of all compliant applications submitted.
- SF424 Facesheet and Program Narrative for successful applications.
- List of external reviewers.
- Summaries of external reviewer comments for successful applications.

This *Draft Notice* should be read together with the RSVP regulations [45 CFR Part 2553], the Senior Corps RSVP Grant Application Instructions, and the National Performance Measures Instructions. Publication of this *Draft Notice* does not obligate CNCS to award any specific number of grants nor does it require CNCS to obligate the entire amount of available funding.

**Key dates for this *Draft Notice*:**

<b><i>Draft Notice</i> Published</b>	<b>August 2, 2012</b>
<b>Technical Assistance Calls</b>	<b>August 2, 2012</b>
	<b>August 27, 2012</b>
	<b>August 28, 2012</b>
	<b>September 18, 2012</b>
	<b>September 26, 2012</b>
	<b>October 2, 2012</b>
	<b>October 4, 2012</b>
	<b>October 10, 2012</b>

<b>Performance Measure Virtual Conference</b>	<b>August 14-16, 2012</b>
<b>Final Notice &amp; Final Grant Application</b>	<b>On or about September 1, 2012</b>
<b>eGrants Open</b>	<b>On or about September 1, 2012</b>
<b>Letter of Intent Due</b>	<b>September 10, 2012</b>
<b>eGrants Performance Module available for work plan input</b>	<b>September 14, 2012</b>
<b>Appendix A of the Notice (<i>List of Available Funding Opportunities by State</i>) will be made final</b>	<b>On or about September 20, 2012</b>
<b>Application Due</b>	<b>October 11, 2012</b>

All notices, updates, FAQs, and technical assistance items regarding this *Draft Notice* will be posted on the Senior Corps website at:

[http://www.seniorcorps.gov/for\\_organizations/funding/index.asp](http://www.seniorcorps.gov/for_organizations/funding/index.asp)

## FULL TEXT OF ANNOUNCEMENT

The Corporation for National and Community Service (CNCS) is releasing the 2013 RSVP Competition *Draft Notice* of Federal Funding Opportunity (Draft Notice) as a draft on August 2, 2012. CNCS's intent by offering this draft *Draft Notice* on this date is to provide all potential applicants with additional time to become familiar with the requirements and characteristics of the RSVP Competition. We recommend potential applicants use this additional time to begin outlining and developing their grant applications. CNCS will also be holding Technical Assistance Calls during this time. It is emphasized that because this is a draft document, it is possible that the final *Notice* could contain certain requirements that are not currently contained in this Draft Notice. We anticipate that the final *Notice*, the final Application Instructions and eGrants will be open for submission of applications on or about September 1, 2012. The deadline for submitting applications is Thursday, October 11, 2012.

**APPLICATION DUE:** Applications are due **Thursday, October 11, 2012** at 5:00 p.m. Eastern Time. Successful applicants will be notified in March 2013.

**NOTICE OF INTENT DUE:** If you intend to apply, submit a Notice of Intent to Apply via email to: [2013RSVPIntent@cns.gov](mailto:2013RSVPIntent@cns.gov) by **September 10, 2012** stating your intent to apply.

### I. FUNDING OPPORTUNITY DESCRIPTION

#### A. Purpose of RSVP Re-competition Funding

Established in 1971 and now one of the largest senior volunteer programs in the nation, RSVP offers a diverse range of volunteer activities that serve communities to create measurable impact, benefit volunteers through the service experience, and create community capacity. RSVP volunteers serve with commitments ranging from a few hours to 40 hours per week. Click [here](#) for RSVP Program Regulations.

Through this competition CNCS seeks to increase the impact of national service in 264 specific communities across the country. CNCS intends to fund RSVP grants that support volunteers 55 years and older serving in a diverse range of activities that meet specific community needs and that respond to National Performance Measures. **Applicants must propose to serve the entire geographic service area associated with the funding opportunity for which they are applying listed in Appendix A.**

*Available funding opportunities are listed in Appendix A.* Detailed summaries of the activities of each of the 264 available funding opportunities are available on the Senior Corps website at: [http://www.seniorcorps.gov/for\\_organizations/funding/index.asp](http://www.seniorcorps.gov/for_organizations/funding/index.asp)

#### **RSVP grant applications must:**

- Serve all the counties in the geographic service area associated with the funding opportunities listed in Part 1 or Part 2 of Appendix A;
- Support at least 80% of the number of volunteers listed in Part 1 or Part 2 of Appendix A;
- Meet the National Performance Measure requirements and other criteria established in this *Draft Notice*; and
- Minimize, to the extent possible, disruptions to the current volunteers associated with any

incumbent project. Please see Appendix C for more information on how new and incumbent applicants must describe how they plan to minimize the disruption of volunteers if they propose graduating\* volunteer stations that are included in an incumbent project.

## **B. 2013 RSVP Re-competition Funding Priorities**

In alignment with the SAA and the CNCS Strategic Plan, this *Draft Notice* will focus grant making for fiscal year 2013 in the following six Focus Areas:

- Education
- Healthy Futures
- Veterans and Military Families
- Environmental Stewardship
- Economic Opportunity
- Disaster Services

This *Draft Notice* especially seeks to prioritize:

1. Programs that have a well-articulated plan to strengthen communities through service in a Primary Focus Area selected from one of the six Focus Areas.
2. Alignment of the following programming elements in the Primary Focus Area:
  - Persuasive evidence of community need(s).
  - Highly effective management of RSVP volunteers and volunteer stations.
  - Service activities that lead to National Performance Measure outputs or outcomes.
3. Investments that lead to outcomes that can be measured by National Performance Measures.
4. Investments that serve veterans and military families or engage veterans and military family members as national service participants.

These priorities are reflected in the application selection criteria described in this *Draft Notice*. **Applications that reflect these priorities are not guaranteed funding.**

### **Furthermore, CNCS will:**

- Pursue a balanced rural and non-rural portfolio.
- Ensure that the portfolio of grants funded by this competitive process have a program distribution similar to that of the previous RSVP grant cycle.

## **C. National Performance Measures:**

In 2013, CNCS will implement National Performance Measures in Senior Corps, including RSVP. National Performance Measures align with the CNCS Strategic Plan and the goals of the SAA and will allow CNCS to demonstrate the aggregated impact of all Senior Corps programs.

**Please see Appendix B for a full list of the National Performance Measures.**

**Applications must include work plans, located in *Part IV* of the Grant Application, that meet the following minimum guidelines:**

- **One Primary Focus Area:** At least **25%** of unduplicated\* RSVP volunteers must be placed in work plans that use performance measures in **one** of the following six Focus Areas: Education, Healthy Futures, Economic Opportunity, Veterans and Military Families, Environmental Stewardship, and Disaster Services. **Please see Appendix B for**

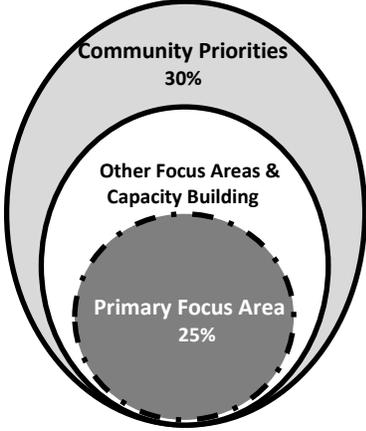
a full list of the National Performance Measures.

- **Other Community Need Priorities:** No more than 30% of unduplicated\* RSVP volunteers may be placed in assignments that addresses community priorities not covered by the National Performance Measures. Those volunteers must be represented in a single work plan. **Please see Appendix B for a full list of the National Performance Measures.**
- **Other Focus Areas and Capacity Building.** All other remaining unduplicated\* RSVP volunteers must be placed in work plans that use National Performance Measures in a combination of any of the Other Focus Areas (other than the Primary Focus Area) and/or Capacity Building Measures. **Please see Appendix B for a full list of the National Performance Measures.**
- **Output/Outcome pairs:** At least 10% of the total number of unduplicated\* volunteers must be placed in work plans with Output/Outcome pairs. These Output/Outcome pairs may be in a combination of work plans in the Primary Focus area, Other Focus Areas and Capacity Building. **Please see Appendix B for a full list of the National Performance Measures.**

**\*Number of Unduplicated Volunteers:** This is the proposed number of volunteers who will be performing each service activity. Each volunteer can only be counted once when assigned to a service activity. The volunteer should be counted in the area where he/she will have the greatest impact – in terms of the type of service or in terms of the scope of service, such as the most number of hours served.

## RSVP Performance Measure Requirements

Measured in Unduplicated Volunteers

Performance Measure Category	Percent of Volunteers	
<b>Primary Focus Area:</b> National Performance Measures outputs in <u>one</u> of the six Focus Areas	At least 25%	 <p><b>Additional Requirement:</b>            10% of Total Unduplicated Volunteers must be in workplans that result in outcomes.</p>
<b>Community Priorities:</b> Will report on success vs. failure to achieve self-determined targets	No more than 30%	
<b>Other Focus Areas &amp; Capacity Building:</b> 1. National Performance Measures outputs in any of the six Focus Areas; and/or 2. Capacity Building outputs	Remainder of activity	

**Please see Appendix B for a full list of the National Performance Measures.**

[http://www.seniorcorps.gov/for\\_organizations/funding/nofa.asp](http://www.seniorcorps.gov/for_organizations/funding/nofa.asp)

The National Performance Measures align with the Focus Areas of the CNCS Strategic Plan. A brief description of the six CNCS Focus Areas and the key goal of capacity building relevant to this competition follows:

### **Focus Areas**

#### **Education:**

Grants will provide support and/or facilitate access to services and resources that contribute to improved educational outcomes for economically disadvantaged people, especially children, and for children with special and/or exceptional needs.

*Activities might include:*

- Providing support and/or facilitating access to services and resources that contribute to school readiness.
- Providing support that improves academic performance.
- Providing support that improves academic engagement.

#### **Healthy Futures:**

Grants will assist with meeting health needs within communities including access to care, aging in place, and childhood obesity.

*Activities might include:*

- Supporting the ability of homebound, older adults and individuals with disabilities to live independently.
- Assisting individuals with access to food resources.

#### **Veterans and Military Families:**

Grants will positively impact the quality of life of veterans and improve military family strength.

*Activities might include:*

- Supporting veterans, veterans' family members, military service members, and military service members' families.

#### **Environmental Stewardship:**

Grants will provide services that contribute to increased energy and water efficiency, renewable energy use, or improved at-risk ecosystems. Grant activities will support increased citizen behavioral change leading to increased efficiency, renewable energy use, and ecosystem improvements particularly for economically disadvantaged households and communities.

*Activities might include:*

- Improving at-risk acres (land and/or water) in national, state, city or county parks, or other public or tribal lands.

#### **Economic Opportunity:**

Grants will provide support and/or facilitate access to services and resources that contribute to the improved economic well-being and security of economically disadvantaged individuals.

*Activities might include:*

- Providing housing-related assistance for economically disadvantaged people, including homeless individuals.

**Disaster Services:**

Grants will help individuals and communities prepare for, respond to, recover from, and mitigate disasters and increase community resiliency.

*Activities might include:*

- Assisting in disaster preparedness, response, recovery, and/or mitigation.

**Key Goal**

**Capacity Building:**

In addition to the Focus Areas described above, grants also will provide support for capacity building activities provided by national service participants. Capacity building activities are *indirect services* that enable CNCS-supported organizations to provide more, better and sustained *direct services*. Capacity building activities cannot be solely intended to support the administration or operations of the organization.

*Activities might include:*

- Recruitment or management of community volunteers.

**II. AWARD INFORMATION**

**A. Funding Availability**

Subject to the availability of appropriations for FY 2013, CNCS anticipates approximately \$16 million to award new RSVP grants.

**B. Award Amount**

Annual award amounts for the FY 2013 RSVP grant competition will vary. The maximum award amount for a specific funding opportunity is fixed by the previous RSVP grant cycle. **Please see Appendix A for a list of available funding opportunities and corresponding maximum award amounts.**

**C. Award Period**

The grant award covers a three-year project period. CNCS generally makes an initial award for the first-year of operation for multi-year project periods. Grantees are eligible for continuation funding after the first and second years, contingent upon:

- Satisfactory performance that signals the grant is on track to achieve the proposed performance measures at the end of the grant;
- Demonstrated capacity to manage the grant;
- Compliance with grant requirements, including biannual reporting of performance measures and securing the required non-federal share of the approved grant budget.; and
- Availability of Congressional appropriations.

***CNCS reserves the right to adjust the amount of a grant award for subsequent years or elect not to continue funding on these bases.***

#### **D. Funding Opportunities and the Associated Geographic Service Areas**

Funds are available for two sets of funding opportunities designated in this Appendix A of this *Draft Notice*. Please see Part 1 and Part 2 of Appendix A for a complete list of the available funding opportunities and their associated geographic areas.

The available funding opportunities and their associated geographic service areas include:

- Appendix A Part 1: Funding opportunities and their associated geographic area where there is an existing incumbent RSVP grant renewed in the 2010 RSVP grant cycle.
- Appendix A Part 2: Funding opportunities and their associated geographic area where an RSVP grant was relinquished that was previously part of the 2010 RSVP grant cycle and RSVP funds were not returned to this area through a previous CNCS RSVP grant competition, as well as service areas where an RSVP grant that was previously part of the 2010 RSVP grant cycle and were relinquished between March 2012 and August 1, 2012.

A grant relinquishment is defined as a voluntary choice by a Senior Corps sponsor to discontinue using the Federal funding available to support the Senior Corps volunteers and volunteer services in their community. The amount of funds available for service areas listed in Appendix A Part 2 has not been determined. All instructions in this *Draft Notice* apply equally to the service areas listed in Appendix A Parts 1 and 2.

### **III. ELIGIBILITY INFORMATION**

#### **Eligible Applicants**

Public agencies (including state and local agencies and other units of government), non-profit organizations (including community-based organizations, both faith-based and secular), institutions of higher education, government-recognized veteran service organizations, and Indian Tribes are eligible to apply. Indian Tribe is defined as a federally recognized Indian Tribe, band, nation, or other organized group or community, including any Native village, Regional Corporation, or Village Corporation, as defined under the Alaska Native Claims Settlement Act ([43 U.S.C. §1602](#)), that the United States Government determines is eligible for special programs and services provided under federal law to Indians because of their status as Indians. Indian Tribes also include tribal organizations controlled, sanctioned, or chartered by one of the entities described above.

- Organizations that have been convicted of a Federal crime may not receive assistance described in this *Draft Notice*. Pursuant to the Lobbying Disclosure Act of 1995, an organization described in Section 501(c)(4) of the Internal Revenue Code of 1986, [26 U.S.C. 501\(c\)\(4\)](#) that engages in lobbying activities is not eligible to apply.
- Receiving funding previously from CNCS or another Federal agency is not a prerequisite to applying under this *Draft Notice*.

## IV. APPLICATION AND SUBMISSION INFORMATION

### A. Notice of Intent to Apply

If you intend to apply, submit a Notice of Intent to Apply via email to:

[2013RSVPIntent@cns.gov](mailto:2013RSVPIntent@cns.gov) by *September 10, 2012* stating your intent to apply. Please include the name of the applicant organization, address, contact person, and phone number in your Notice of Intent.

### B. Deadline: Application Submission Date and Time

*Your application is due no later than 5:00 p.m. EST time on Thursday, October 11, 2012.*

Applications must arrive at CNCS by the deadline in order to be considered. (*See Section E., Late Applications for more specifics*). CNCS reserves the right to extend the submission deadline and will post any extended deadline in eGrants and on the Senior Corps website. Instructions for late applications are in subsection E of this section.

**All notices, updates, FAQs, and technical assistance items regarding this *Draft Notice* will be posted on the Senior Corps website at:**

[http://www.seniorcorps.gov/for\\_organizations/funding/index.asp](http://www.seniorcorps.gov/for_organizations/funding/index.asp)

### C. Address to Request Application Package

This *Draft Notice* should be read together with the RSVP Regulations [45 CFR Part 2553], the Senior Corps RSVP Grant Application Instructions, and the Senior Corps RSVP Performance Measures Instructions. For further information or for a printed copy of related material, call (202) 606-3225 or e-mail [2013RSVP@cns.gov](mailto:2013RSVP@cns.gov). The TTY number is 800-833-3722.

Please visit [http://www.seniorcorps.gov/for\\_organizations/funding/index.asp](http://www.seniorcorps.gov/for_organizations/funding/index.asp) for:

- A copy of this *Draft Notice*
- A list of the Available Funding opportunities
- Informational summaries of the Available Funding opportunities
- Frequently Asked Questions
- The draft RSVP Grant Application Instructions
- Application Development Checklist
- Performance Measures Optional Planning Worksheets to assist applicants with developing performance measure targets
- Technical Assistance Call Dates and Times
- Senior Corps: RSVP Performance Measure Instructions and Resources
- Station Roster Template
- RSVP Regulations

### D. Content and Form of Application Submission

You must submit applications electronically via CNCS's web-based application system, [eGrants](#). We recommend that you create an eGrants account and begin the application at least three weeks

before the deadline. Draft the application as a word processing document, then copy and paste the document into eGrants no later than 10 days before the deadline. Contact the National Service Hotline at (800) 942-2677 or via <https://questions.nationalservice.gov/app/ask> if a problem arises while creating an account, preparing an application, or submitting an application. National Service Hotline hours are 8:00 a.m. to 8:00 p.m. EST Monday through Friday. Be prepared to provide the application ID and organization's name.

### **1. Attachments**

**PLEASE NOTE that** attachments, including volunteer station rosters, should be emailed to [2013RSVPAttachments@cns.gov](mailto:2013RSVPAttachments@cns.gov).

Your email should include the following identification items:

- Attach a copy of your application's SF424 Facesheet
- Place your application ID in the email subject line

### **2. Page Limits**

Do not exceed 25 double-spaced pages in your Program Narratives, including the Executive Summary, Project Narratives, and Cover Page, as the pages print out from eGrants. ***This page limit does not include the Budget section or Work Plans.***

**Please note that reviewers will be instructed to stop reading the Program Narrative Section of the grant applications after page 25.** You may print out your application from the Review and Submit page prior to final submission to review the number of pages. Your application should include the following:

- Face Sheet (1 page)
- Executive Summary – page limit is 1 page  
(Note: All Executive Summaries of compliant applications are published on the CNCS website following notification of funding decisions.)
- Program Narratives – page limit is 23 pages total for all summaries
  - Strengthening Communities
  - Recruitment and Development of Volunteers
  - Program Management
  - Organizational Capability
- Cost Effectiveness and Budget Adequacy (Budget and Budget Narrative)
- Work Plans (to be generated by the eGrants performance module)

*Please review the Senior Corps RSVP Grant Application Instructions for detailed information on the required sections of your application.*

Do not submit supplementary material such as videos, brochures, letters of support, or any item not requested in this Draft Notice. CNCS will not review or return them.

### **3. Non-Federal Share Requirements for All Applicants**

All applicants applying to establish an RSVP project for the purpose of this competition are required to fund their projects in part through local, non-federal contributions. The required local contribution in Year 1 of the grant is 10 percent of the total project budget. The required portion is 20 percent in Year 2, and 30 percent in Year 3 and subsequent years, if the grant is

renewed beyond three years. The local contribution portion should be reflected in the budget submission.

**PLEASE NOTE:** Current RSVP grantees with three or more years of CNCS funding that are applying for an RSVP project are required to budget and raise 30 percent of the total project budget in Year 1 of their grant only **when applying for the funding opportunity where they are the incumbent sponsor.**

#### **4. Financial Requirements for All Applicants**

##### **(a) 1199A Direct Deposit Forms**

CNCS uses the Health and Human Services (HHS) “Payment Management System” for the disbursement of grant funds. HHS requires that all CNCS grantees and potential CNCS grantees complete these account set-up forms to be ready to be entered in the “Payment Management System.” *Preparation and submission of the forms in coordination with your grant application is encouraged.* However, submission of these forms does not guarantee that your application will be approved for funding. **Please note that current grantees already using the PMS system do not need to re-submit the forms.**

i. Before a grant award can be made, you must complete the following three documents to prepare to set up your “Payment Management System” account:

- Direct Deposit Sign-Up form (SF-1199A);
- Recipient Contact Form; and
- FFR User Form.

**Please see Appendix D for the three 1199A Direct Deposit forms and instructions.**

ii. Please read the instructions very carefully. Any mistakes that are made on the forms will cause HHS/PMS to reject them.

Mistakes include:

- Any alteration of the text of the form;
- Erasure of text;
- Whited out text; or
- Scratched out text.

iii. Please submit original forms only (photocopies will not be accepted) via traceable mail or courier to the address below.

ATTN: 1199A FORMS RSVP  
Corporation for National and Community Service  
Field Financial Management Center (FFMC)  
The Curtis Center  
601 Walnut Street  
Room 876-E  
Philadelphia, PA 19106

##### **(b) Financial Management Survey**

The Financial Management Survey (FMS) is required for all potential grantees. CNCS

must ensure that your organization has the capabilities, systems, and controls to properly administer Federal funds. The FMS is one of the tools that CNCS uses to collect this information. CNCS uses this information to determine if we need to complete a pre-award site visit and/or provide technical assistance to your program. **Please see Appendix E for a copy of the Financial Management Survey.**

Please submit the following as attachments to your survey:

- A copy of your most recently audited financial statements.
- Your most recently filed Internal Revenue Service Form 990.

Please submit the survey and the attachments to:  
ATTN: RSVP FINANCIAL SURVEY  
Corporation for National and Community Service  
Field Financial Management Center (FFMC)  
The Curtis Center  
601 Walnut Street  
Room 876-E  
Philadelphia, PA 19106

However, submission of these forms does not guarantee that your application will be approved for funding.

### **5. Dun and Bradstreet Universal Numbering System (DUNS) & Central Contractor Registration (CCR)**

Applications must include a DUNS number and an Employer Identification Number. All applicants must be registered with the CCR.

DUNS numbers may be obtained at no cost by calling the DUNS number request line at (866) 705-5711 or by applying online: <http://fedgov.dnb.com/webform>. The website indicates a 24-hour e-mail turnaround time on requests for DUNS numbers; however, we suggest registering at least 30 days in advance of the application due date. Expedited DUNS numbers may be obtained by following instructions found here: <http://smallbusiness.dnb.com/establish-your-business/12334338-1.html>.

CCR is the primary registrant database for the U.S. Federal Government. CCR collects, validates, stores, and disseminates data in support of Federal agency contracts, grant awards, cooperative agreements, and other forms of federal assistance. All grant recipients are required to maintain a valid registration, which must be renewed annually.

We urge you to begin the CCR registration process immediately in order to avoid any delays in submitting applications. You must have a DUNS number in order to register with the CCR. It typically takes 3 to 5 days to finalize CCR registration. To register online go to [www.bpn.gov/CCR](http://www.bpn.gov/CCR).

### **E. Late Applications**

If technical issues will prevent you from submitting an application on time, please contact the National Service Hotline prior to the deadline to explain the technical issue and receive a ticket number. If the issue cannot be resolved by the deadline, continue working with the National Service Hotline to submit via eGrants.

CNCS may consider an application after the deadline, but only if you submit an e-mail explaining the extenuating circumstance which caused the delay. Send the e-mail to [LateApplications@cns.gov](mailto:LateApplications@cns.gov) within the 24 hours immediately after the deadline. Please include your eGrants National Service Hotline ticket number in your email. CNCS determines the validity of admissibility of late applications on a case-by-case basis. CNCS will not consider advance requests to submit a late application.

If extenuating circumstances make the use of eGrants impossible, you may send hard copy of the application to the address in *Section VIII.* of this *Draft Notice*, via overnight carrier. Please use a non-U.S. Postal Service because of security-related delays in receiving mail from the U.S. Postal Service. All deadlines and requirements in this *Draft Notice* apply to hard copy applications. Hard copy applications must include a cover letter detailing the circumstances that make it impossible to submit via e-Grants. CNCS does not accept applications submitted via fax or e-mail.

#### **F. Intergovernmental Review**

Applicants under this program are subject to Executive Order 12372 “Intergovernmental Review of Federal Programs.”

#### **G. Funding Restrictions**

Grants under this program are subject to the applicable Cost Principles under [OMB Circulars A-21 \(2CFR Part 220\)](#), [A-122 \(2 CFR Part 230\)](#), or [A-87 \(2 CFR Part 225\)](#), and the Uniform Administrative Requirements for grants under [A-102 \(45 CFR Part 2541\)](#) or [A-110 \(45 CFR 2543 or 2 CFR Part 21\)](#). See [www.whitehouse.gov/OMB/circulars](http://www.whitehouse.gov/OMB/circulars) for further information on the Circular(s) that apply to your organization. Awards will also be subject to the law(s) under which the award is made, e.g., Domestic Volunteer Service Act (DVSA), as well as specific terms and conditions established in the discretionary grant or defined in Provisions or Special Conditions attached to an award. You will have an opportunity to negotiate conditions prior to acceptance of an award, if necessary.

## **V. APPLICATION REVIEW INFORMATION**

### **A. Selection Criteria**

In evaluating applications for funding, reviewers will assess the applications against the Selection Criteria: Program Design, Organizational Capacity, Cost-effectiveness, and Budget Adequacy. Selection criteria within each application are assessed as *Excellent*, *Good*, *Fair*, and *Does Not Meet*. To achieve a *Good* assessment, applicants must address everything requested in the selection criteria. To achieve an *Excellent* assessment, applicants must go beyond what is requested by the selection criteria. For example, criteria Q2 (see below) asks applicants to demonstrate plans and infrastructure to manage RSVP volunteers and their stations as a highly

effective means to addressing the identified community need(s) in the Primary Focus Area. To achieve a *Good* assessment, applicants would need to address both the plan and the infrastructure. To receive an “Excellent” assessment, an applicant could go beyond what is required by providing an evidence basis for these plans.

**Basic Selection Criteria: Categories and Respective Weights**

Category	Percentage	Sub-Category	Percentage
Program Design	50%	Strengthening Communities	20%
		Recruitment and Development	15%
		National Performance Measure outcome work plans above the minimum 10%	15%
Organizational Capacity	35%	Program Management	15%
		Organizational Capability	20%
Cost-Effectiveness and Budget Adequacy	15%		

**1. Program Design (50%)**

**(a) Strengthening Communities (20%)**

Reviewers will assess the extent to which the application:

- Q1. Demonstrates that community needs identified in the Primary Focus Area exist in the geographic service area and are currently unmet.
- Q2. Demonstrates plans and infrastructure to manage RSVP volunteers and their stations as a highly effective means to addressing the identified community need(s) in the Primary Focus Area.
- Q3. Describes how the service activities in the Primary Focus Area lead to National Performance Measure outputs or outcomes.
- Q4. Connects the following three major elements in the Primary Focus Area to each other:
  - 1. The community needs identified;
  - 2. The service activities that will be carried out by RSVP volunteers; and
  - 3. The anticipated National Performance Measure output(s) or, if possible, National Performance Measure outcome(s).
- Q5. Has a Program Design that includes significant activity in service to veterans and/or military families as part of service in the Primary Focus Area, Other Focus Areas, or Capacity Building.

**(b) Recruitment and Development of Volunteers (15%)**

Reviewers will assess the extent to which the application demonstrates a plan and infrastructure for effective RSVP volunteer recruitment and management through the

presence of the following:

Q6. Plan and infrastructure to create high quality RSVP volunteer assignments with opportunities such as share their experiences, abilities, and skills to improve their communities and themselves through service in their communities.

Q7. Plan and infrastructure to ensure RSVP volunteers receive training needed to be effective in their assignments.

Q8. Plan and infrastructure to recruit a RSVP volunteer pool from one of following populations:

- Individuals of all races, ethnicities, sexual orientation, and degrees of English language proficiency.
- Veterans and military family members as RSVP volunteers.
- RSVP volunteers with disabilities, including individuals with age-related disabilities.

Q9. Plan and infrastructure to retain and recognize and appreciate RSVP volunteers.

**c) National Performance Measure outcome work plans above the 10% minimum (15%)**

Q10. In assessing the work plans, applications will receive credit for a percentage of unduplicated\* RSVP volunteers in National Performance Measure outcome work plans above the minimum 10%.

(Note: this percentage is generated by the eGrants performance module. Potential applicants may use the recommended worksheet associated with the Senior Corps RSVP Grant Application to develop their work plans.)

**\*Number of Unduplicated Volunteers:** This is the proposed number of volunteers who will be performing each service activity. Each volunteer can only be counted once when assigned to a service activity. The volunteer should be counted in the area where he/she will make the most impact – in terms of the type of service or in terms of the scope of service, such as the most number of hours served.

**2. Organizational Capacity (30%)**

**(a) Program Management (15%)**

In assessing Program Management, reviewers will assess the extent to which the applicant demonstrates that it has a:

Q11. Plan and infrastructure to ensure management of volunteer stations in compliance with RSVP program regulations including preventing or identifying prohibited activities.

Q12. Plan and infrastructure to develop and/or oversee volunteer stations that address specified community needs **outside** the Primary Focus Area.

Q13. Plan and infrastructure to responsibly graduate\* volunteer stations to meet changing community needs, and do so in a way that minimizes disruptions to current volunteers where possible. (*\*Please see Appendix C for more information on graduating volunteer stations.*)

Q14. Plan and infrastructure to assure that national performance measure outcomes and outputs are measured and collected.

Q15. Plan and infrastructure to manage project resources, both financial and in-kind, to ensure accountability and efficient and effective use of available resources.

### **(b) Organizational Capability (20%)**

In assessing Operational Capability, reviewers will assess the extent to which the applicant demonstrates that it has:

Q16. Plans and infrastructure to provide sound programmatic and fiscal oversight, day-to-day operational support and data collection, and clearly defined internal policies.

Q17. Descriptions of clearly defined paid staff positions, including how these positions will be sustained and (as applicable) identification of current staff assigned to the project.

Q18. Examples of the sponsor organization's track record in managing volunteers in the Primary Focus Area, to include if applicable, measuring performance in the Primary Focus Area.

Q19. Strong organizational infrastructure, including:

- i. Tangible assets such as facilities, equipment, supplies.
- ii. Governance structure and operations such as internal policies, purchasing procedures, and personnel management.
- iii. Role of a community participation group, such as an RSVP Advisory Council\*, to ensure input from the community.
- iv. Robust financial management systems and past experience managing federal grant funds.

Q20. Demonstrates the adequacy and sustainability of the applicant's proposed required non-federal financial share.

*\*Advisory Council: RSVP Federal Regulation §2553.24 requires grantees to secure community participation in local project operation by establishing an Advisory Council or a similar organizational structure with a membership that includes people knowledgeable about human and social needs of the community; competent in the field of community service and volunteerism; capable of helping the sponsor meet its administrative and program responsibilities including fund-raising, publicity and programming for impact; with an interest in and knowledge of the capability of older adults; and of a diverse composition that reflects the demographics of the service area.*

### **3. Cost Effectiveness / Budget Adequacy (15%)**

In assessing Cost Effectiveness and Budget Adequacy, reviewers will examine the degree to which the application demonstrates the following:

Q21. Plan and infrastructure to provide applicable costs and reimbursable expenses to volunteers such as transportation, meals, and insurance, as well as plans and infrastructure to provide criminal history background checks as appropriate.

Q22. The adequacy and reasonableness of the budget to support RSVP volunteer recruitment, support, and recognition.

Q23. The adequacy and reasonableness of required non-federal funds budgeted .

### **B. Review and Selection Process**

CNCS will engage external reviewers with knowledge and expertise in aging issues, and volunteering to provide insight with respect to applications for RSVP grants. In addition, CNCS staff will apply their experience and expertise in evaluating applications for RSVP grants. When assessing applications, reviewers will take into account the total application budget, the

maximum value of which is fixed. Please see Appendix A to find the funding amount of the funding opportunity for which you are applying. In the end, the review and selection process will produce a balanced set of high quality projects that represent the priorities and selection factors described in this Draft Notice.

**1. Specifically, the overall review and selection process is designed to:**

- **a) Identify eligible applications that:** Serve all the counties in the geographic service area attributed to the funding opportunity in Appendix A.
- Support at least 80% of the number of volunteers listed in Appendix A;
- Include a budget in the amount listed in Appendix A.

**b) Compile a balanced portfolio based on: the following characteristics:**

- Achieving a balance of rural and non-rural communities.
- Maintaining a program distribution that is similar to the previous grant cycle.
- Relative risk and opportunity for eligible applications that address the above selection criteria will be considered.

**2. Stages in the Review and Selection Process**

**a) Compliance Review (All Grant Applications)**

CNCS staff will review all applications to determine compliance with eligibility requirements identified in *Section III: Eligibility Information* and deadline, and completeness requirements identified in *Section IV. Application and Submission Information* of this Draft Notice. The compliance review does not include reading the entire application. Applications that are submitted by the deadline that are complete as described in this paragraph, and submitted by eligible types of organizations will advance beyond the compliance review. Applications that do not meet all compliance criteria will not be considered.

**b) Review**

Panels of external and CNCS staff reviewers will assess applications for RSVP grants based on the following: Program Design, Organizational Capability, and Budget Adequacy/Cost Effectiveness criteria as described in Section V. Reviewers will be recruited and selected on the basis of demonstrated expertise in Senior Corps programming, senior service and aging, and/or the understanding of the roles and strengths of senior volunteers. All reviewers are screened for conflicts of interest. Applications must meet the minimum volunteer support levels described in this *Draft Notice* and propose a budget with the same federal funding amount as listed for the funding opportunity being applied for (See Appendix A for the maximum federal funding amount associated with each funding opportunity).

**c) Post Review Quality Control**

Following the blended review process, CNCS staff will review the results for fairness and consistency. At this stage, some applications may be selected for a Quality Control assessment. This additional level of review of applications will be performed by a review panel of staff and external reviewers who will assess:

- Applications for which there are significant blended review panel anomalies.

- Applications submitted by current grantees in good standing that received a low score in blended review. The standing of current grantees will be determined by their most recent annual assessment.

***d) Clarification Process***

Following the Blended Review, applicants may receive requests to provide clarifying information to resolve questions and issues, such as the total number of volunteers at the beginning of the grant period, or to negotiate performance measures, including requesting changes to performance measure targets. Applicants may also receive requests to revise the budget as part of the clarification process. Clarification information is used by CNCS staff in making final selection recommendations. A request for clarification does not guarantee a grant award. Failure to respond to requests for information in a timely fashion will result in the removal of applications from consideration. Be prepared to provide documentation of eligibility criteria and other support documentation described in the narrative. CNCS staff may engage in a site visit inspection as appropriate.

**PLEASE NOTE:** Should clarification result in a reduction of the total percent of volunteers in outcome work plans, the application may be rescored to reflect the updated information and could affect funding decisions.

**PLEASE NOTE:** The Clarification Process will also confirm that the legal applicant has sufficient local presence to directly manage the proposed RSVP grant. The operation of an RSVP grant cannot be delegated to another organization, even if the other organization is an affiliate of the legal applicant.

***e) Program Staff Review***

CNCS staff will determine which application to recommend for selection based on the results of the Blended Review, Quality Control, Clarifications, and the assessment of the proposed portfolio for each of Parts 1 and 2 of Appendix A to ensure:

- A balance of rural and non-rural communities.
- A similar program distribution to the previous grant cycle.

***f) Selection for Funding***

The Chief Executive Officer or designee will select the final portfolio based on the results of the review and selection process.

***CNCS reserves the right to change the review process depending on the number of applications received and other unanticipated factors.***

**3. Feedback to Applicants**

Following grant awards, CNCS will provide general feedback in writing to all applicants. All applicants receive the same information regarding the level of competitiveness, overall trends on applications weaknesses and strengths, as well as other trends on the characteristics of the portfolio of applications submitted for the competition.

## **VI. AWARD ADMINISTRATION INFORMATION**

### **A. Award Notices**

There are two grant start dates associated with this Draft Notice: April 1, 2013 and July 1, 2013. CNCS will notify successful applicants for both start dates in March 2013.

- For grants with an April 1, 2013 start date, CNCS anticipates the awards will be issued by late March 2013.
- For grants with a July 1, 2013 start date, CNCS anticipates the awards will be issued by late June 2013.

CNCS is not obligated to make any award as a result of this Draft Notice.

### **B. Administrative and National Policy Requirements**

The Notice of Grant Award (NGA) will be subject to and incorporate the requirements of the provisions of the Domestic Volunteer Service Act of 1973, as amended. The NGA will also incorporate, as part of the binding commitments under any award, the approved application, budget, and a special condition requiring all RSVP grantees to adopt the CNCS National Performance Measures in fiscal year 2013.

Awardees will also be subject to the following (as applicable):

- [2 CFR Part 175](#)—Award Term for Trafficking in Persons.
- [2 CFR Parts 180](#) and [2200](#)—Nonprocurement Debarment and Suspension.
- [2 CFR Part 215](#) and [45 CFR Part 2543](#)—Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations ([OMB Circular A-110](#)).
- [2 CFR Part 220](#)—Cost Principles for Educational Institutions ([OMB Circular A-21](#)).
- [2 CFR Part 225](#)—Cost Principles for State, Local and Tribal Governments ([OMB Circular A-87](#)).
- [2 CFR Part 230](#)—Cost Principles for Non-Profit Organizations ([OMB Circular A-122](#)).
- [45 CFR Part 2541](#)—Uniform Administrative Requirements For Grants And Cooperative Agreements To State And Local Governments.
- [45 CFR Part 2545](#)—Government-wide Requirements For Drug-Free Workplace (Financial Assistance).
- [45 CFR Part 2555](#)—Nondiscrimination On The Basis Of Sex In Education Programs Or Activities Receiving Federal Financial Assistance.
- The Single Audit Act ([31 U.S.C. Chapter 75](#)) and [OMB Circular A-133](#), Audits of States, Local Governments, and Non-Profit Organizations (Available at: [http://www.whitehouse.gov/sites/default/files/omb/assets/a133/a133\\_revised\\_2007.pdf](http://www.whitehouse.gov/sites/default/files/omb/assets/a133/a133_revised_2007.pdf)).
- [45 CFR Part 2553](#)—Legal limitations including prohibited activities.

### **C. Use of Material**

To ensure that materials generated with Corporation funding are available to the public and readily accessible to grantees and sub-grantees, CNCS reserves a royalty-free, nonexclusive, and irrevocable right to obtain, use, modify, reproduce, publish, or disseminate publications and

materials produced under the award, including data, and to authorize others to do so.

#### **D. Reporting**

Grantees are required to provide required progress reports and bi-annual financial reports through the CNCS web-based grants management system, eGrants. All grantees must provide quarterly expenses reports through the Payment Management System at the U.S. Department of Health and Human Services.

In addition, at the end of the grant period, grantees must submit final financial and progress reports that are cumulative over the entire award period and consistent with the close-out requirements of the CNCS Office of Grants Management. The final reports are due 30 days after the end of the grant.

### **VII. TECHNICAL ASSISTANCE**

#### **A. All notices, updates, FAQs, and technical assistance items regarding this *Draft Notice* will be posted on the Senior Corps website at:**

[http://www.seniorcorps.gov/for\\_organizations/funding/index.asp](http://www.seniorcorps.gov/for_organizations/funding/index.asp)

You are strongly encouraged to review the website on a regular basis.

#### **B. Performance Measure Orientation:**

CNCS will host a 3 day Virtual Conference August 14-16, 2012 focused on Senior Corps performance measures, including the performance measures for RSVP. The virtual event will provide potential applicants with resources and information on using Senior Corps: RSVP performance measures with their proposed activities in the Senior Corps: RSVP grant application. You are strongly encouraged to participate in the performance measure virtual event.

#### **C. Frequently Ask Questions**

- Frequently Asked Questions will be posted regularly on the Senior Corps website at: [http://www.seniorcorps.gov/for\\_organizations/funding/index.asp](http://www.seniorcorps.gov/for_organizations/funding/index.asp)
- Please submit questions to [2013RSVP@cns.gov](mailto:2013RSVP@cns.gov) or (202) 606-3225. **Please note that we are unable to respond to each individual question, but we will include applicable questions in the regular FAQ update.**
- Technical questions regarding submission in eGrants must be submitted to the National Service Hotline at (800) 942-2677 or via <https://questions.nationalservice.gov/app/ask>.

#### **D. Technical Assistance Calls**

CNCS will host four technical assistance calls and/or workshops to answer your questions about this funding opportunity, including submitting the application through eGrants, CNCS's web-based application system. You are strongly encouraged to participate in these sessions.

<b>NOFO OVERVIEW TECHNICAL ASSISTANCE CALL</b>
DATE: THURSDAY, AUGUST 2

TIME: 4:00 PM EASTERN TIME
DURATION: 1-1/2 HOURS
CALL-IN: 888-323-9808
PARICIPANT CODE: 4113849
REPLAY NUMBER: 800-308-7816
PASSCODE: 7347
END DATE: THURSDAY, OCTOBER 11, 2012
<b>GENERAL INFORMATION &amp; RSVP 101 TECHNICAL ASSISTANCE CALL</b>
DATE: MONDAY, AUGUST 27
TIME: 2:00 PM EASTERN TIME
DURATION: 1-1/2 HOURS
CALL-IN: 888-323-9808
PARICIPANT CODE: 3811191
REPLAY NUMBER: 800-839-2310
PASSCODE: 7597
END DATE: THURSDAY, OCTOBER 11, 2012
<b>NOFO OVERVIEW TECHNICAL ASSISTANCE CALL</b>
DATE: TUESDAY, AUGUST 28
TIME: 1:00 PM EASTERN TIME
DURATION: 1-1/2 HOURS
CALL-IN: 888-323-9808
PARICIPANT CODE: 3227762
REPLAY NUMBER: 800-513-1167
PASSCODE: 7404
END DATE: THURSDAY, OCTOBER 11, 2012
<b>PERFORMANCE MEASURES MODULE TECHNICAL ASSISTANCE CALL</b>
DATE: TUESDAY, SEPTEMBER 18
TIME: 2:00 PM EASTERN TIME
DURATION: 1-1/2 HOURS
CALL-IN: 888-323-9808
PARICIPANT CODE: 2635577
REPLAY NUMBER: 800-510-9771
PASSCODE: 7776
END DATE: THURSDAY, OCTOBER 11, 2012
<b>PERFORMANCE MEASURES MODULE TECHNICAL ASSISTANCE CALL</b>
DATE: WEDNESDAY, SEPTEMBER 26
TIME: 2:00 PM EASTERN TIME
DURATION: 1-1/2 HOURS
CALL-IN: 888-323-9808
PARICIPANT CODE: 8556079

REPLAY NUMBER: 866-428-3805
PASSCODE: 7783
END DATE: THURSDAY, OCTOBER 11, 2012
<b>PERFORMANCE MEASURES MODULE TECHNICAL ASSISTANCE CALL</b>
DATE: TUESDAY, OCTOBER 2
TIME: 2:00 PM EASTERN TIME
DURATION: 1-1/2 HOURS
CALL-IN: 888-323-9808
PARICIPANT CODE: 7187073
REPLAY NUMBER: 800-395-1636
PASSCODE: 8770
END DATE: THURSDAY, OCTOBER 11, 2012
<b>GENERAL INFORMATION TECHNICAL ASSISTANCE CALL</b>
DATE: THURSDAY, OCTOBER 4
TIME: 2:00 PM EASTERN TIME
DURATION: 1-1/2 HOURS
CALL-IN: 888-323-9808
PARICIPANT CODE: 2449773
REPLAY NUMBER: 866-396-4183
PASSCODE: 8877
END DATE: THURSDAY, OCTOBER 11, 2012
<b>GENERAL INFORMATION TECHNICAL ASSISTANCE CALL</b>
DATE: WEDNESDAY, OCTOBER 10
TIME: 2:00 PM EASTERN TIME
DURATION: 1-1/2 HOURS
CALL-IN: 888-323-9808
PARICIPANT CODE: 9206735
REPLAY NUMBER: 800-395-6236
PASSCODE: 8997
END DATE: THURSDAY, OCTOBER 11, 2012

**E. For additional information on the Domestic Volunteer Service Act, go to:**

[http://www.nationalservice.gov/images/1973\\_domesticvolunteer\\_service\\_act\\_amendedthrou\\_ghpl111\\_13.pdf](http://www.nationalservice.gov/images/1973_domesticvolunteer_service_act_amendedthrou_ghpl111_13.pdf)

**E. Public Burden Statement:** The Paperwork Reduction Act of 1995 requires CNCS to inform all potential persons who are to respond to this collection of information that such persons are not required to respond unless it displays a currently valid OMB control number. (See [5 CFR 1320.5\(b\)\(2\)\(i\)](#)). This collection is approved under OMB Control No. 3045-0035 Senior Corps: RSVP Grant Application, Expiration Date: 06/30/2014.

## VIII. AGENCY CONTACTS

- This *Draft Notice* is located  
[http://www.nationalservice.gov/for\\_organizations/funding/nofa.asp](http://www.nationalservice.gov/for_organizations/funding/nofa.asp).
- The TTY number is (800) 833-3722.
- All notices, updates, FAQs, technical assistance items regarding this *Draft Notice* will be posted on the Senior Corps website at:  
[http://www.seniorcorps.gov/for\\_organizations/funding/index.asp](http://www.seniorcorps.gov/for_organizations/funding/index.asp)
- For further information, questions or for a printed copy of this *Draft Notice*, call (202) 606-3225 or e-mail [2013RSVP@cns.gov](mailto:2013RSVP@cns.gov).
- For technical questions and problems with the eGrants system, call 800-942-2677 or use the following link: <https://questions.nationalservice.gov/app/ask>. Be prepared to provide the application ID, organization's name, and the *Draft Notice* to which you are applying. National Service Hotline hours are 8:00 a.m. to 8:00 p.m. Eastern Time Monday through Friday.
- If you intend to apply, submit a Notice of Intent to Apply via email to: [2013RSVPIntent@cns.gov](mailto:2013RSVPIntent@cns.gov) by **September 10, 2012** stating intent to apply.
- CNCS may consider an application after the deadline, but only if you submit an email explaining the extenuating circumstance which caused the delay. Send the email to [LateApplications@cns.gov](mailto:LateApplications@cns.gov) within 24 hours after the deadline. Please include your eGrants National Service Hotline ticket number in your email.
- Attachments, including volunteer station rosters, should be emailed to [2013RSVPAttachments@cns.gov](mailto:2013RSVPAttachments@cns.gov).
  - Your email should include the following identification items:
    - Attach a copy of your application's 424 Facesheet
    - Place your application ID in the email subject line
- **1199A Direct Deposit Forms**
  - Please submit original forms only (photocopies will not be accepted) via traceable mail or courier to the address below.  
ATTN: 1199A FORMS RSVP  
Corporation for National and Community Service  
Field Financial Management Center (FFMC)  
The Curtis Center  
601 Walnut Street  
Room 876-E

Philadelphia, PA 19106

- **Financial Management Survey**
  - Please submit the following as attachments to your survey:
    - A copy of your most recently audited financial statements.
    - Your most recently filed Internal Revenue Service Form 990.
  - Please submit the survey and the attachments to:  
ATTN: RSVP FINANCIAL SURVEY  
Corporation for National and Community Service  
Field Financial Management Center (FFMC)  
The Curtis Center  
601 Walnut Street  
Room 876-E  
Philadelphia, PA 19106
  
- For application submission material, when applicable, the mailing address is:  
Corporation for National and Community Service  
ATT: Office of Grants Policy and Operations/RSVP Competition Application  
1201 New York Avenue NW  
Washington, DC 20525

**APPENDIX A**

**Part 1 - LIST OF AVAILABLE FUNDING OPPORTUNITIES BY STATE**

**(Please Note Final Data Will Be Available September 20, 2012. While some funding opportunities in Part 2 of this appendix may be removed due to pending funding decisions, no additional funding opportunities will be added to this appendix.)**

<b>State</b>	<b>Geographic Service Area</b>	<b>Number of volunteers</b>	<b>Grant award amount</b>
ALASKA Opportunity	Nome hub: White Mountain, Elim, Savoonga, White Mountain, Gambell and Kotzebue. Dillingham hub: Goodnews Bay, Kwigillingok, Napaskiak, Manokotak, Togiak, and New Stuyahok. Bethel hub: Scammon Bay, Alakanuk, Hooper Bay, Pilot Station, Toksook Bay, Pitka's Point, Marshall, Emmonak, Nunapitchuk, Mountain Village, Russian Mission. Kenai hub: Homer, Soldotna, Seward, Ninilchik, Seldovia, Cooper's Landing. Ketchikan hub: Kake, Angoon, Craig, Hoonah, Haines.	32	\$25,207
ALABAMA Opportunity #1	Calhoun County AL (Jacksonville, Anniston, Piedmont, Oxford, Weaver, Hobson City)	299	\$46,211
ALABAMA Opportunity #2	Florence, Alabama-Lauderdale County	794	\$41,817
ALABAMA Opportunity #3	Monroe County, Monroeville, Frisco City, Excel, Vredenburgh, Beatrice, Repton, Franklin, and Lower Peachtree.	260	\$37,904
ALABAMA Opportunity #4	Mobile County, Alabama	500	\$57,500
ALABAMA Opportunity #5	Alabama: Houston, Henry, & Geneva Counties, Alabama	341	\$84,814
ALABAMA Opportunity #6	Clarke, Dallas, Choctaw, Washington, Marengo and Wilcox Counties are in our project coverage area in Alabama. Various cities volunteers service are Thomasville, Jackson, Grove Hill, Wagarville, Coffeerville, Butler, Linden, Sweetwater, Dixons Mills, Thomaston, Camden, Pine Hill, Chatom, Toxey, and Selma.	242	\$75,803
ALABAMA Opportunity #7	Lee and Russell Counties	105	\$27,973
ALABAMA Opportunity #8	Escambia County	81	\$37,442
ALABAMA Opportunity #9	Cities: Athens, Elkmont, Huntsville, Madison, Ardmor, Decatur Counties: Limestone, Madison and Morgan	400	\$132,514
ARIZONA Opportunity #1	Pima County, Tucson Metropolitan area, City of South Tucson, Community of Oro Valley, Marana, Picture Rocks, Catalina, Ajo and Green Valley.	400	\$58,420
ARIZONA Opportunity #2	Cities and Towns located in Eastern Maricopa County of Chandler, Gilbert, Guadalupe, Mesa, Queen Creek, Sun Lakes and Tempe. Pinal and Gila Counties and five American Indian Tribal Communities.	356	\$124,902
CALIFORNIA Opportunity #1	San Bernardino County including the high desert from Barstow to the Victor Valley, the San Berdo. mtns., and the valley from Rialto to Highland and Yucaipa.	296	\$47,310

CALIFORNIA Opportunity #2	City of Thousand Oaks, Newbury Park and parts of Westlake Village in Ventura County, State of CA	1044	\$57,920
CALIFORNIA Opportunity #3	Los Angeles County	60	\$0
CALIFORNIA Opportunity #4	San Francisco, California Alameda County, California	633	\$226,771
CALIFORNIA Opportunity #5	Burbank, Glendale and North Hollywood, California	450	\$43,019
CALIFORNIA Opportunity #6	Shasta and Tehama Counties	590	\$109,638
CALIFORNIA Opportunity #7	Santa Barbara, Goleta, Carpinteria	450	\$65,768
CALIFORNIA Opportunity #8	Northern Santa Barbara County, San Luis Obispo County	813	\$92,698
CALIFORNIA Opportunity #9	Oxnard, Camarillo, Ventura, Pt. Hueneme	470	\$67,777
CALIFORNIA Opportunity #10	Bermuda Dunes, Cathedral City, Coachella, Desert Hot Springs, Indian Wells, Indio, La Quinta, Palm Desert, Palm Springs, Rancho Mirage, Thermal, Thousand Palms	705	\$61,082
CALIFORNIA Opportunity #11	Sacramento County, Roseville in Placer County, Sutter County and Sacramento City School District	430	\$106,935
CALIFORNIA Opportunity #12	West Sacramento, Davis and Woodland in Yolo County	240	\$84,000
CALIFORNIA Opportunity #13	Modesto, California Stanislaus County, California	100	\$69,704
COLORADO Opportunity #1	Boulder and Broomfield Counties	750	\$80,974
COLORADO Opportunity #2	Otero, Bent and Crowley counties	362	\$37,323
COLORADO Opportunity #5	Pueblo County, City of Pueblo	500	\$41,206
COLORADO Opportunity #6	Adams County and eastern Arapahoe County, Colorado	750	\$69,570
COLORADO Opportunity #7	Weld County, Colorado	884	\$66,059
CONNECTICUT Opportunity #1	Darien, Greenwich, New Canaan, Norwalk, Stamford, Weston, Westport, Wilton	305	\$59,814
CONNECTICUT Opportunity #2	Bristol, Burlington, Plainville, and Terryville/Plymouth	293	\$58,713
CONNECTICUT Opportunity #3	Waterbury, Naugatuck, Southbury, Middlebury, Prospect, Wolcott, Beacon Falls, Cheshire, Seymour, Oxford, Ansonia, and Derby of New Haven County; Thomaston, Woodbury, Watertown, New Milford, Torrington, Winchester/Winsted, Barkhamsted, North Canaan, Canaan, Goshen, Warren, Roxbury, Washington, New Hartford, Harwinton, Colebrook, Norfolk, Falls Village, Kent, Salisbury, Litchfield, Cornwall, Morris and Bethlehem of Litchfield County, CT.	392	\$116,572
CONNECTICUT Opportunity #4	Eastern Fairfield County, Connecticut (Bridgeport, Fairfield, Trumbull, Stratford, Monroe, Easton and Shelton)	225	\$49,774
CONNECTICUT Opportunity #5	Hartford County: Avon, Berlin/Kensington, Bloomfield, Canton, Coventry, East Hartford, Enfield, Farmington, Glastonbury, Granby/East Granby, Hartford, Manchester, Newington, Rocky Hill, Simsbury, South Windsor, Vernon, West Hartford, Wethersfield, Windsor/East Windsor, Windsor Locks  Tolland County: Somers, Suffield, Storrs, Tolland  Middlesex County: Cromwell, Durham, East Hampton, Haddam/Higganum, Middletown, Middlefield, Portland	410	\$108,147

CONNECTICUT Opportunity #6	Ashford, Brooklyn, Canterbury, Chaplin, Columbia, Coventry, Eastford, Hampton, Killingly, Mansfield, Plainfield, Pomfret, Putnam, Scotland, Sterling, Thompson, Union, Willington, Windham, Woodstock, Stonington, North Stonington, Groton, New London, Montville, Ledyard, Waterford, East Lyme, Old Lyme, Lyme, Old Saybrook, Essex, Deep New River	370	\$111,074
CONNECTICUT Opportunity #7	Bozrah, Colchester, Griswold, Franklin, Lisbon, Norwich, Preston, Sprague, Voluntown and Salem.	357	\$48,037
DC Opportunity	The Nation's Capital-Washington, District of Columbia Metropolitan Area; all eight wards.	350	\$76,005
FLORIDA Opportunity #1	Hillsborough County	603	\$80,539
FLORIDA Opportunity #2	Duval County	813	\$69,049
FLORIDA Opportunity #3	Brevard County. Municipalities included: Scottsmoor, Mims, Titusville, Pt. St. John, Sharpes, Cocoa, Rockledge, Merritt Island, Cape Canaveral, Cocoa Beach, Melbourne Beach, Satellite Beach, Melbourne, Barefoot Bay, Sebastian, Palm Bay, Micco. Also within Brevard County, Patrick Air Force Base, Cape Canaveral Air Force Station, and the Kennedy Space Center.	715	\$82,099
FLORIDA Opportunity #4	Miami-Dade County	500	\$104,310
FLORIDA Opportunity #5	Citrus County Florida	505	\$83,355
FLORIDA Opportunity #6	Polk County, Florida	127	\$85,744
FLORIDA Opportunity #7	Charlotte County Florida, including the City of Punta Gorda.	380	\$49,467
FLORIDA Opportunity #8	Highlands County - including the cities of Sebring, Avon Park, and Lake Placid	320	\$44,534
FLORIDA Opportunity #9	Okeechobee County, FL	150	\$72,000
GEORGIA Opportunity #1	Dougherty Co., Calhoun Co., Decatur Co., Grady Co., Miller Co., Terrell Co., Seminole Co., Lee Co., Colquitt Co., Mitchell Co., Worth Co., Thomas Co., Early Co., Baker Co.	516	\$45,010
GEORGIA Opportunity #2	Bacon, Bryan, Chatham, Charlton, Effingham, Glynn, Liberty, McIntosh, Pierce and Counties	300	\$80,072
GEORGIA Opportunity #3	Richmond, Emanuel, Taliaferro, McDuffie, Columbia, and Lincoln Counties - GA	125	\$33,185
HAWAII Opportunity #1	Hawaii County	1400	\$68,254
HAWAII Opportunity #2	City & County of Honolulu on the island of Oahu	450	\$90,743
IOWA Opportunity #1	Cities within Dubuque County, Iowa. Including: Dubuque, Asbury, Peosta, Epworth, Farley, Cascade, and Dyersville.	368	\$40,376
IOWA Opportunity #2	Woodbury County, Iowa	100	\$39,972
IOWA Opportunity #3	Johnson, Muscatine, Des Moines and Iowa Counties	518	\$71,281
IOWA Opportunity #4	Cerro Gordo, Hancock, Winnebago, and Worth counties.	198	\$51,447
IOWA Opportunity #5	Fairfield, Iowa	85	\$24,499
IOWA Opportunity #6	Linn and Jones Counties	440	\$38,340

ILLINOIS Opportunity #1	Winnebago County is in North Central Illinois. Boone County is bordered on the North by Wisconsin, on the South by DeKalb County, on the East; by McHenry County and on the West by Winnebago County.	1100	\$159,054
ILLINOIS Opportunity #2	Clay County, Moultrie County, Effingham County, Shelby County	400	\$40,052
ILLINOIS Opportunity #3	Sangamon, Menard and Logan Counties	470	\$39,344
ILLINOIS Opportunity #4	St. Clair and Madison Counties ( Community College District #522)	1369	\$91,060
ILLINOIS Opportunity #5	Stephenson, Carroll, Ogle and JoDaviess.	375	\$46,956
ILLINOIS Opportunity #6	Coles County	350	\$47,027
ILLINOIS Opportunity #7	CHAMPAIGN, DOUGLAS, AND PIATT COUNTIES IN ILLINOIS	600	\$62,306
ILLINOIS Opportunity #8	Alexander, Hardin, Johnson, Massac, Pope, Pulaski, and Union Counties, IL	1168	\$66,362
ILLINOIS Opportunity #9	Peoria and Tazewell Counties, State of Illinois	1213	\$57,640
ILLINOIS Opportunity #10	Adams County, Illinois	500	\$75,190
ILLINOIS Opportunity #11	Kane and McHenry Counties, Illinois	704	\$41,966
INDIANA Opportunity #1	St. Joseph and Elkhart Counties, Indiana, with major cities of South Bend, Elkhart, Goshen, and Mishawaka.	345	\$72,704
INDIANA Opportunity #2	Washington, Plainville, Elnora, Montgomery & Cannelburg in Daviess County, Indiana	320	\$56,830
INDIANA Opportunity #3	Muncie, Delaware County, Indiana	202	\$35,501
INDIANA Opportunity #4	Madison County, Indiana, Anderson, Indiana	123	\$36,720
KANSAS Opportunity #1	Lyon County Kansas - serves the following townships-- Emporia, Olpe, Americus, Hartford, Neosho Rapids, Allen and Reading	187	\$37,534
KANSAS Opportunity #2	Sedgwick County	360	\$47,932
KANSAS Opportunity #3	Barton County and Northern Stafford County	437	\$48,722
KANSAS Opportunity #4	Burrton, Halstead, Hesston, Newton, North Newton, Walton and Harvey County	400	\$23,261
KANSAS Opportunity #5	Marshall, Washington, Nemaha and Brown Counties	250	\$44,555
KANSAS Opportunity #6	Riley County, Geary County, Pottawatomie County	434	\$63,067
KANSAS Opportunity #7	Douglas County, Lawrence; Shawnee County, Topeka	215	\$83,450
KANSAS Opportunity #8	The state of Kansas including the counties of Clark, Edwards, Ford, Gray, Hodgeman and Meade.	246	\$23,497
KANSAS Opportunity #9	Garden City, Holcomb, Pierceville, Finney County	364	\$35,373
KANSAS Opportunity #10	Reno County	675	\$69,672
KANSAS Opportunity #11	Kansas City, Kansas; Edwardsville, KS; Bonner Springs, KS; Wyandotte County	238	\$61,246
KANSAS Opportunity #12	Allen, Bourbon, Neosho, and Woodson counties in southeast Kansas.	130	\$51,488
KANSAS Opportunity #13	Montgomery, Wilson, Chautauqua and Elk counties in Southeast Kansas	200	\$70,150
KENTUCKY Opportunity	Anderson, Clark, Scott and Woodford counties, Kentucky	150	\$73,496

LOUISIANA Opportunity #1	Calcasieu Parish	275	\$32,828
LOUISIANA Opportunity #2	St. Tammany Parish - Louisiana Cities - Abita Springs, Bush, Covington, Folsom, Lacombe, Madisonville, Mandeville, Pearl River, Slidell	340	\$90,883
LOUISIANA Opportunity #3	Natchitoches Parish (city of Natchitoches, Clarence, Campti, Ashland, Goldonna, Provencal, Powhatan, Shady Grove, Robeline, Readhimer, Cloutierville, Derry, Melrose)	180	\$29,418
LOUISIANA Opportunity #4	Ouachita Parish and Union Parish - Cities include: Monroe, West Monroe, Sterlington, Calhoun, Farmerville, Bernice, Marion, Rocky Branch, Lillie, Spearsville, and Haile - LA	300	\$67,709
LOUISIANA Opportunity #5	New Orleans (Orleans Parish)	326	\$78,133
LOUISIANA Opportunity #6	Iberia Parish	200	\$37,612
LOUISIANA Opportunity #7	Jefferson, (Jefferson Parish) Louisiana	340	\$51,066
LOUISIANA Opportunity #8	Lincoln and Bienville Parishes	200	\$45,974
MASSACHUSETTS Opportunity #1	Lawrence, Andover, North Andover, Methuen, Haverhill, Georgetown.	401	\$127,342
MASSACHUSETTS Opportunity #2	CITIES:FALL RIVER AND TAUNTON 6 TOWNS IN BRISTOL COUNTY: Assonet; Dighton; Seekonk; Somerset; Swansea; Raynmam	362	\$44,411
MASSACHUSETTS Opportunity #3	Worcester County	553	\$195,847
MASSACHUSETTS Opportunity #4	Newton, Wellesley, Weston, Wayland, Framingham, Natick and Ashland, Suffolk and Middlesex Counties, Massachusetts	300	\$106,384
MARYLAND Opportunity #1	St Mary's County	256	\$39,260
MARYLAND Opportunity #2	Allegany and Garrett County	228	\$39,925
MICHIGAN Opportunity #1	Otsego County	405	\$38,251
MICHIGAN Opportunity #2	Crawford and Roscommon Counties	130	\$34,623
MICHIGAN Opportunity #3	Menominee, Delta, Schoolcraft Counties in Michigan, and Marinette, WI.	400	\$66,968
MICHIGAN Opportunity #4	Marquette County Michigan including 3 cities; City of Marquette, City of Negaunee, City of Ishpeming and 19 townships.	280	\$6,158
MICHIGAN Opportunity #5	Van Buren County that includes the Cities of Bangor, Hartford, Gobles and South Haven and the 18 townships in the County.	120	\$74,338
MINNESOTA Opportunity #1	Aitkin and Carlton Counties of MN (all cities and townships).	551	\$21,228
MINNESOTA Opportunity #2	Douglas, Grant, Steven's, Traverse, Pope	653	\$55,066
MINNESOTA Opportunity #3	Mahnomen, Becker, Hubbard, Clearwater, Otter Tail, Wadena, Todd and Wilkin Counties	600	\$121,496
MINNESOTA Opportunity #4	Faribault, Freeborn, and Martin Counties	492	\$24,207
MINNESOTA Opportunity #5	Brown, Blue Earth, Goodhue, Le Sueur, Nicollet, Olmsted, Rice, Wabasha, Waseca, Watonwan, Winona counties in Southeastern Minnesota.	1025	\$193,680

MINNESOTA Opportunity #6	11 counties in east, central Minnesota: Carver, Chisago, Dakota, Hennepin, Isanti, Kanabec, Mille Lacs, Pine, Ramsey, Scott and Washington	579	\$287,827
MISSOURI Opportunity #1	Major Cities of Overland Park, Shawnee, Olathe, Lenexa, and balance of Johnson County Kansas	330	\$55,422
MISSOURI Opportunity #2	HARRISON/DAVIESS COUNTIES	202	\$41,698
MISSOURI Opportunity #3	Cape Girardeau County; Scott County	468	\$40,025
MISSOURI Opportunity #4	Kansas City, Missouri Jackson, Clay and Platte Counties	650	\$49,478
MISSOURI Opportunity #5	Adair County, the town of LaPlata in Macon County, Missouri, and other small communities in Schuyler, Knox, and Macon Counties in Missouri.	250	\$31,986
MISSOURI Opportunity #6	Pettis County, Missouri; Saline County, Missouri	116	\$32,235
MISSOURI Opportunity #7	Barry, Christian, Dallas, Greene, Howell, Lawrence, Oregon, Polk, Shannon, Stone, Taney, Texas, and Webster Counties in Missouri	1335	\$66,917
MISSOURI Opportunity #8	Hayti, Caruthersville, Wardell, Steele, Braggadocio, Mo.(Pemiscot County) and Portageville, New Madrid, Mo. (New Madrid County	197	\$32,642
MISSOURI Opportunity #9	Butler County, MO; Poplar Bluff, MO; Fisk, MO; Broseley, MO; Quilin, MO; Harviell, MO; Neelyville, MO	200	\$31,986
MISSOURI Opportunity #10	Mississippi County	100	\$31,986
MISSOURI Opportunity #11	Southwest Missouri: The counties affected by this project include Jasper, Newton, Barton and McDonald counties. The largest metropolitan area included is Joplin. Additional towns include: Webb City, Neosho, Carthage, Carl Junction, Lamar, Anderson, Noel, among others. Barton and McDonald counties	300	\$32,126
MISSOURI Opportunity #12	Marion, Ralls, Pike, Monroe, Lewis, Shelby, and Randolph Counties	150	\$31,946
MISSOURI Opportunity #13	Andrew County Missouri to include the towns of: Savannah, Fillmore, Amazonia, Rosendale, Bolckow, Avenue City, Country Club, Helena, Rea, Cosby.	183	\$30,438
MISSISSIPPI Opportunity #1	Kosciusko, Attala County	200	\$27,836
MISSISSIPPI Opportunity #2	Biloxi, Gulfport, Long Beach, Pass Christian, Saucier, Woolmarket, Lyman ,D'Iberville, Harrison County	340	\$61,531
MISSISSIPPI Opportunity #3	Meridian, Lauderdale County	217	\$63,690
MISSISSIPPI Opportunity #4	Clarksdale, Coahoma	364	\$33,713
MISSISSIPPI Opportunity #5	State of Mississippi areas include: City of Bay St. Louis, City of Waveland, Hancock County	215	\$48,489
MISSISSIPPI Opportunity #6	Tupelo, Lee County; Pontotoc, Pontotoc County; Aberdeen, Monroe County; Okolona, Chickasaw County	430	\$58,737
MISSISSIPPI Opportunity #7	Laurel, MS, Ellisville, MS, Sandersville, MS and Soso, MS Jones County, MS	160	\$49,368
NORTH CAROLINA Opportunity #1	Bethania, Clemmons, Kernersville, Lewisville, Rural Hall, Tobaccoville, Walkertown, Winston-Salem - Forsyth County; Danbury, King, Walnut Cove - Stokes County	744	\$59,434
NORTH CAROLINA Opportunity #2	Davie, Surry and Yadkin Counties	257	\$42,770

NORTH CAROLINA Opportunity #3	Cities - Greensboro, High Point Towns - Gibsonville, Jamestown, Oak Ridge, Pleasant Garden, Sedalia, Stokesdale, Summerfield, Whitsett, Guilford County, NC	370	\$39,943
NORTH CAROLINA Opportunity #4	Alamance County	75	\$82,595
NORTH CAROLINA Opportunity #5	Robeson, Scotland and Hoke counties. Cities to be served are Pembroke, Laurinburg, Lumberton, Raeford and Red Springs	60	\$50,432
NORTH CAROLINA Opportunity #6	Pender County, NC	125	\$65,464
NEBRASKA Opportunity #1	City of Crawford in Dawes County, Nebraska; City of Whitney in Dawes County, Nebraska; City of Harrison in Sioux County, Nebraska	385	\$83,778
NEBRASKA Opportunity #2	Lincoln County	600	\$32,546
NEW HAMPSHIRE Opportunity	Coos County	330	\$68,572
NEW YORK Opportunity #1	Oneida County	250	\$49,512
NEW YORK Opportunity #2	Cattaraugus County	500	\$36,750
NEW YORK Opportunity #3	City of Ithaca, Tompkins County	315	\$32,659
NEW YORK Opportunity #4	Chemung County	925	\$59,720
NEW YORK Opportunity #5	Broome County, New York includes cities and villages of Binghamton, Vestal, Endicott, Johnson City, Endwell, Whitney Point, Deposit, and Harpursville.	642	\$59,896
NEW YORK Opportunity #6	Albany, Schenectady and Rensselaer Counties	522	\$117,020
NEW YORK Opportunity #7	County of Greene located in the state of New York.	300	\$33,857
NEW YORK Opportunity #8	Madison County	600	\$43,438
NEW YORK Opportunity #9	New York City Boroughs: Bronx, Brooklyn, Manhattan, Queens and Staten Island.	3700	\$728,668
NEW YORK Opportunity #10	Genesee County	400	\$36,286
NEW YORK Opportunity #11	Sullivan County	319	\$53,861
NEW YORK Opportunity #12	Schuyler and Yates Counties	350	\$42,367
NEW YORK Opportunity #13	Steuben County	540	\$65,268
NEW YORK Opportunity #14	Suffolk County	844	\$103,967
NEW YORK Opportunity #15	Rockland County	499	\$77,834
NEW YORK Opportunity #16	Niagara County	600	\$74,864
NEW YORK Opportunity #17	Cortland County	325	\$40,528
NEW YORK Opportunity #18	Nassau County	429	\$104,379
NEW YORK Opportunity #19	City of Auburn, New York, also sections of Cayuga County	525	\$27,499
NEW YORK Opportunity #20	Clinton County; Essex County	575	\$73,110
NEW YORK Opportunity #21	Livingston County	100	\$44,829
OHIO Opportunity #1	City of Cleveland, as well as the inner ring suburbs and the eastern suburbs of Cuyahoga County.	700	\$197,098
OHIO Opportunity #2	Darke, Logan, Miami and Shelby Counties	300	\$51,857

OHIO Opportunity #3	Belmont County	120	\$32,668
OHIO Opportunity #4	Washington County, Ohio, as well as affiliations with state-wide and national organizations.	275	\$43,145
OHIO Opportunity #5	Mahoning and Trumbull Counties	161	\$51,543
OHIO Opportunity #6	Perry County	60	\$31,675
OHIO Opportunity #7	Defiance, Erie, Fulton, Henry, Lucas, Ottawa, Paulding, Sandusky, Williams, and Wood Counties	1350	\$129,222
OHIO Opportunity #8	Summit County, city of Akron and surrounding communities; Medina County and the city of Wadsworth	425	\$101,098
OHIO Opportunity #9	Franklin County, Ohio including Columbus, Bexley, Reynoldsburg, Gahanna, Worthington, Westerville and Dublin as well as smaller suburbs. Delaware County, Ohio including Delaware (city), Powell and various small towns.	829	\$74,045
OHIO Opportunity #10	Warren County	235	\$50,366
OHIO Opportunity #11	City of Springfield, Clark County, and Madison County	375	\$59,326
OHIO Opportunity #12	Knox, Holmes and Coshocton Counties	275	\$74,796
OHIO Opportunity #13	Tuscarawas, Carroll and Harrison Counties	275	\$66,777
OHIO Opportunity #14	Lake County	767	\$45,339
OKLAHOMA Opportunity #1	Counties of Choctaw, McCurtain, and Pushmataha, in Oklahoma.	547	\$54,299
OKLAHOMA Opportunity #2	Garfield, Major, Grant, Noble, Alfalfa Counties	1002	\$44,922
OKLAHOMA Opportunity #3	Central Oklahoma: Cleveland, Lincoln, Logan, Payne, Pottawatomie and Seminole Counties	308	\$26,242
OKLAHOMA Opportunity #4	Haskell, Latimer, LeFlore, and Pittsburg Counties in Southeast Oklahoma	279	\$26,644
OKLAHOMA Opportunity #5	Comanche County - Elgin, Geronimo and the Holy City are located within the County	251	\$22,456
OKLAHOMA Opportunity #6	Blaine, Caddo, Canadian, Custer, Dewey, Kingfisher and Woodward counties.	349	\$41,643
OKLAHOMA Opportunity #7	Carter, Johnston and Murray counties in rural south central Oklahoma. These counties serve the towns, of Ardmore, Lone Grove, Wilson, Dickson, Tatums, Henepin, Gene Autry, Springer and Healdton in Carter county. Johnston county service the towns of Ravia, Mill Creek, Mannsville, Milburn, Wapanucka, Filemore, Coleman, Troy and Tishomingo. The Murray county area serves the towns of Davis, Sulphur, Dougherty, Oak Grove, Hickory and Jacksonville.	200	\$27,894
OKLAHOMA Opportunity #8	Achille, Bennington, Bokchito, Caddo, Calera, Colbert, Hendrix, Mead, Silo, Yuba, Utica, Wade/Albany & Durant. Bryan County, Oklahoma	425	\$35,389
OKLAHOMA Opportunity #9	Cherokee County, Muskogee County, McIntosh County, and Sequoyah County	584	\$80,426
OREGON Opportunity #1	Lincoln County	321	\$41,643
OREGON Opportunity #2	Clackamas County	370	\$61,137

OREGON Opportunity #3	Linn County - Albany, Lebanon, Sweet Home, Harrisburg, Brownsville, Scio, Halsey, Tangent, Shedd Benton County - Corvallis, Philomath, Monroe, Alsea	600	\$87,634
OREGON Opportunity #4	Curry County Oregon; Brookings/Harbor, Gold Beach, Port Orford/Langlois.	219	\$38,406
OREGON Opportunity #5	Jackson County, Oregon	891	\$53,700
OREGON Opportunity #6	Marion County, Woodburn, Salem, Mt. Angel, Silverton, Hubbard, Gervais, Brooks	340	\$46,189
OREGON Opportunity #7	Douglas County	496	\$53,216
PENNSYLVANIA Opportunity #1	Schuylkill County	375	\$46,553
PENNSYLVANIA Opportunity #2	Montgomery County	960	\$130,139
PENNSYLVANIA Opportunity #3	Monroe County	750	\$78,296
PENNSYLVANIA Opportunity #4	Crawford County	376	\$49,241
PENNSYLVANIA Opportunity #5	Bucks County	707	\$74,942
PENNSYLVANIA Opportunity #6	Adams, Cumberland, Dauphin, Franklin (Chambersburg and Shippensburg areas), and Perry Counties	605	\$127,048
PENNSYLVANIA Opportunity #7	Clarion, Indiana and Jefferson Counties	475	\$60,847
PENNSYLVANIA Opportunity #8	Warren and Forest Counties	299	\$54,747
PENNSYLVANIA Opportunity #9	Erie County	500	\$68,672
PENNSYLVANIA Opportunity #10	Luzerne and Wyoming Counties	525	\$77,434
PUERTO RICO Opportunity	San Juan	175	\$59,307
RHODE ISLAND Opportunity #1	Kent County, Rhode Island which is made up of the following towns and cities: Warwick, West Warwick, East Greenwich, Coventry.	585	\$72,708
RHODE ISLAND Opportunity #2	Cities of Pawtucket and Central Falls and the Towns of Lincoln and Cumberland in the State of Rhode Island.	355	\$43,082
SOUTH CAROLINA Opportunity	Cherokee & Union Counties of South Carolina	100	\$24,000
SOUTH DAKOTA Opportunity #1	Bon Homme, Clay, Davison, Yankton Counties	675	\$71,579
SOUTH DAKOTA Opportunity #2	Hughes, Jones, Stanley, Sully & Tripp Counties	300	\$62,137
SOUTH DAKOTA Opportunity #3	Fall River, Pennington Counties	500	\$45,301
TENNESSEE Opportunity #1	DeSoto County Mississippi which includes the cities of Hernando, Horn Lake, Olive Branch and Southhaven	100	\$72,000
TENNESSEE Opportunity #2	Cannon, Dekalb, Warren, and Van Buren Counties	182	\$34,641
TENNESSEE Opportunity #3	Carter, Greene, Hancock, Hawkins, Johnson, Sullivan, Unicoi, and Washington Counties	740	\$52,312
TENNESSEE Opportunity #4	CROSSVILLE; CUMBERLAND COUNTY, LIVINGSTON; OVERTON COUNTY, BYRDSTOWN; PICKETT COUNTY, COOKEVILLE; PUTNAM COUNTY AND SPARTA; WHITE COUNTY	467	\$71,774

TENNESSEE Opportunity #5	Dyer County	341	\$47,488
TENNESSEE Opportunity #6	Bradley, McMinn, Meigs, Rhea, and Polk Counties in Southeast Tennessee	311	\$69,799
TENNESSEE Opportunity #7	Bedford, Coffee, Lincoln, Franklin & Moore Counties	240	\$36,702
TENNESSEE Opportunity #8	Robertson, Cheatham, Dickson, and Hickman Counties	90	\$67,390
TENNESSEE Opportunity #9	Chattanooga, Hamilton, Tennessee, with additional outreach to the Northwest Georgia counties of Catoosa, Dade, and Walker	352	\$83,982
TEXAS Opportunity #1	Taylor County; Abilene, Merkel; Jones County; Hawley, Anson, Stamford, Callahan County; Baird, Clyde	350	\$40,752
TEXAS Opportunity #2	Big Spring, Howard County, Texas	228	\$33,341
TEXAS Opportunity #3	Swisher County including the communities of Happy, Kress & Tulia	200	\$46,314
TEXAS Opportunity #4	Archer, Baylor, Clay, Cottle, Foard, Hardeman, Jack, Montague, Wichita, Wilbarger and Young Counties	184	\$31,220
TEXAS Opportunity #5	Cooke, Fannin and Grayson counties in North Texas. This area is known as Texoma.	774	\$57,479
TEXAS Opportunity #6	Hale, Lamb & Floyd Counties	404	\$46,540
TEXAS Opportunity #7	San Angelo TX - Tom Green County Coke, Crockett, McCulloch, Menard, Schleicher and Sutton Counties	425	\$89,354
UTAH Opportunity	Carbon County - which includes the cities of Price, Helper, Wellington, East Carbon, Sunnyside, and Scolfield Town.	195	\$40,486
VIRGINIA Opportunity #1	Ten counties of the Northern Neck and Middle Peninsula, to include, Essex, Gloucester, King & Queen, King William, Lancaster, Mathews, Middlesex, Northumberland, Richmond, and Westmoreland.	838	\$72,291
VIRGINIA Opportunity #2	Cities of Roanoke and Salem; Counties of Roanoke and Botetourt.	250	\$33,982
VIRGINIA Opportunity #3	The cities of Chesapeake, Franklin, Norfolk, Suffolk, Virginia Beach and the Counties of Isle of Wight and Southampton.	800	\$76,998
VIRGINIA Opportunity #4	Pulaski County Virginia which includes the incorporated towns of Pulaski and Dublin and the unincorporated communities of Belsprings, Draper, Hiwassee, New River, Parrott and Snowville. New River Valley of Virginia which is made up of the counties of Floyd, Giles, Montgomery, and Pulaski; the city of Radford; the towns of Blacksburg, Dubln, Christiansburg, Floyd, Narrows, Pearisburg, Pulaski, and Rich Creek.	180	\$39,979
VIRGINIA Opportunity #5	Norfolk City	100	\$31,564
VIRGIN ISLANDS Opportunity	Territory of the Virgin Islands, St. Croix, St. Thomas and St. John	102	\$29,777
WISCONSIN Opportunity #1	Kenosha County, Wisconsin	614	\$63,252

WISCONSIN Opportunity #2	Cities include Appleton, Kaukauna, Chilton and Hortonville. Villages include Greenville, Kimberly, Combined Locks and Little Chute. Counties include Outagamie and part of Calumet Counties, Wisconsin.	346	\$84,143
WISCONSIN Opportunity #3	Ashland, Bayfield and Iron Counties including the Bad River/RedCliff Indian Reservations	336	\$43,759
WISCONSIN Opportunity #4	Rock County, WI and Northern Winnebago County, IL	725	\$84,483
WISCONSIN Opportunity #5	Marathon County, WI	200	\$60,000
WEST VIRGINIA Opportunity #1	Berkeley, Jefferson, Morgan, Hampshire, Hardy, Grant, Mineral, and Pendleton Counties	310	\$76,679
WEST VIRGINIA Opportunity #2	Brooke County - Beech Bottom, Bethany, Colliers, Follansbee, Short Creek, Weirton, Wellsburg, Windsor Heights Hancock County - Chester, New Cumberland, New Manchester, Newell, Weirton Ohio County - Bethlehem, Clearview, Elm Grove, Mozart, Overbrook, Tridelphia, Valley Grove, Warwood, West Liberty, Wheeling Marshall County - Benwood, Cameron, Dallas, Glen Dale, Glen Easton, McMechen, Moundsville and Proctor	400	\$98,638
WEST VIRGINIA Opportunity #3	Fayette, Greenbrier, Nicholas and Webster Counties	300	\$81,394
WEST VIRGINIA Opportunity #4	Mercer County: Bluefield, Princeton and Athens; Monroe County: Lindside, Peterstown and Union; Summers County: Hinton area.	220	\$52,154
WEST VIRGINIA Opportunity #5	Calhoun, Jackson, Pleasants, Roane, Wirt and Wood counties	500	\$56,526
WEST VIRGINIA Opportunity #6	Boone, Cabell, Kanawha, Putnam, Wayne and Lincoln Counties	400	\$96,593

**APPENDIX B - NATIONAL PERFORMANCE MEASURES**

**Please Note Appendix B Will Be Posted Under Separate Cover Here:**

[http://www.seniorcorps.gov/for\\_organizations/funding/nofa.asp](http://www.seniorcorps.gov/for_organizations/funding/nofa.asp)

## **APPENDIX C - GRADUATING STATIONS AND STATION ALIGNMENT WHILE MINIMIZING DISRUPTIONS TO CURRENT VOLUNTEERS**

All applications should describe how they plan to minimize the disruption of volunteers if they propose graduating volunteer stations that are included in an incumbent grant. A graduated volunteer station would no longer be an active service station for the RSVP grant. Applicants may propose graduating stations that are volunteer sites in an incumbent grant that do not align with the application's program design. Volunteers associated with this station, as part of an incumbent grant, can be provided other service opportunities through other service stations, or may continue to volunteer outside of the RSVP program.

Applications may also propose transforming stations that are volunteer sites in an incumbent grant into sites where RSVP volunteers perform capacity building service activities such as recruiting and/or managing community volunteers. This would allow the applicant to provide service activity that supports a national performance measure (capacity building) even if the activity of the station does not otherwise support a national service measure.

Community volunteers are residents in the community who are recruited and/or managed by the CNCS-supported organization or assigned national service participant(s) to offer time, knowledge, skills, and expertise for free to support the CNCS-supported program or organization. Community volunteers differ from national service participants in that they are not enrolled in a national service program. In this situation, RSVP volunteers associated with a volunteer site in an incumbent grant could transition from being RSVP volunteers into community volunteers that were managed by RSVP volunteers who are performing a capacity building role.

Please see Appendix B for more information on the capacity building performance measure.

**APPENDIX D - FINANCIAL REQUIREMENTS FORMS – SF1199A**

**Please Note Appendix D Will Be Posted Under Separate Cover Here:  
[http://www.seniorcorps.gov/for\\_organizations/funding/nofa.asp](http://www.seniorcorps.gov/for_organizations/funding/nofa.asp)**

**APPENDIX E - FINANCIAL REQUIREMENTS FORMS – FINANCIAL  
MANAGEMENT SURVEY**

**Please Note Appendix E Will Be Posted Under Separate Cover Here:  
[http://www.seniorcorps.gov/for\\_organizations/funding/nofa.asp](http://www.seniorcorps.gov/for_organizations/funding/nofa.asp)**

## APPENDIX F - DEFINITION OF TERMS

Advisory Council is a group of persons that the project sponsor formally organizes to assure community participation in the project. Projects may also use other organizational structures to achieve this goal.

Graduated Volunteer Stations are those volunteer stations that were part of the incumbent grant but will not be included as active volunteer stations for the proposed RSVP grant because the stations do not align with the new application's program design. Volunteers associated with graduated volunteer stations as part of the incumbent grant can be provided other service opportunities through other volunteer stations, or may continue to volunteer outside of the RSVP program.

Indian Tribal Government means any Indian Tribe, Band, Nation, or other organized group or community (including any Alaskan Native Village or Regional Village Corporation as defined in or established pursuant to the Alaska Native Claims Settlement Act) that is recognized by the United States or the state in which it resides as eligible for special programs and services provided to Indians because of their status as Indians.

Indirect Costs are costs that are incurred for common or joint objectives and cannot readily be associated with a particular budget line item. The cost of operating and maintaining facilities, depreciation, and administrative salaries are examples of the types of costs that may be treated as indirect.

In-Kind Contributions refer to budgeted amounts representing the value of non-cash contributions that may be provided by (1) the sponsor; or (2) public agencies and organizations, including Native American organizations; or (3) private organizations or individuals. They represent the value of real property, equipment, goods, maintenance, and services that directly benefit the project. Requirements for in-kind contributions are found in [45 CFR 2541.420](#) and [45 CFR 2543.23](#)

Outputs in measurable terms, describe the immediate results of the volunteer service in meeting the need, such as numbers served, numbers of products produced, etc.

Outcomes describe the anticipated longer term or permanent change or improvement expected in the community due to services of the volunteers.

Project Period is the three-year period of an RSVP grant.

Proprietary health care facilities are health care facilities that are privately owned and operated for profit.

Required Non-Federal Share is the percentage share of non-Federal cash and in-kind contributions required to be raised by the sponsor in support of the grant, including non-Corporation Federal as permitted by law, state and local governments and privately raised

contributions. This is also called grantee share.

Service Area is a geographically defined area in which RSVP volunteers are recruited, enrolled, and assigned.

Sponsor is a public agency or private non-profit organization, either secular or faith-based, which is responsible for the operation of an RSVP project.

Unduplicated Volunteers are the total number of RSVP volunteers in the program or in a specific work plan.

Volunteer Station is a public agency, secular or faith-based private non-profit organization, or proprietary health care organization that accepts the responsibility for assignment and supervision of RSVP volunteers in health, education, social service or related settings such as multi-purpose centers, home health care agencies, or similar establishments. Each volunteer station must be licensed or otherwise certified, when required, by the appropriate state or local government. Private homes are not volunteer stations.

Work Plans are task plans with actions steps to address a specified community need. In the grant application, work plans form the basis for a proposed project plan; the need the volunteers will address, what they will do, and what their service should accomplish for each 12-month performance period of the grant.

- Outcome Work Plans include both a measurable output target and a measureable outcome target. Outcome work plans describe a longer term or permanent change or improvement expected in the community due to the volunteers and their services.